

## *Directions for Printing the Entire AR Quiz List*

This will give you an alphabetized list by title of every Accelerated Reader Quiz that you have on the server at your school. This will help you in identifying AR books in the library and classrooms, as well as ordering books in the future to match the quizzes that you already own.

- 🖨️ Click "**Start**", "**Programs**", "**Accelerated Reader**", then "**Management.**"
- 🖨️ Click "**School**", then "**Reports**", then "**Reading Practice Quiz List**", then "**Print.**"

## *Directions for Printing the AR Schoolwide Summary*

This will give you a complete printout of all classes in your school and their progress in Accelerated Reader. The list is sorted by grades. Totals for each class and grade will be given, then the cumulative totals for the entire school are at the bottom of the report. This report will be valuable if you are motivating the students to compete with other classes or grades for the most number of points or the best percentage correct on quizzes.

- 🖨️ Click "**Start**", "**Programs**", "**Accelerated Reader**", then "**Management.**"
- 🖨️ Click "**School**", then "**Reports**", then "**Schoolwide Summary**", then "**Print.**"